

9 June 1962

MEMORANDUM FOR: Deputy Director (Support)

1. Within the next ten days, I wish a comprehensive briefing on all of our Personnel policies for all Career Services, as well as any administrative or other categories not definitely in a Career Service.

2. I want to know: How we hire; how we create vacancies; how we unload mediocrities or ineffectives; how we promote; how we maintain stability in our Personnel statistics; how we avoid humps; how we promote to Supergrades; how we develop annuities and retirement benefits and what the criteria for same are; and anything else involving the handling of people as individuals.

25X1 3. As you might well expect, this is generated by my consideration of the cases. I will have much to say to the group that you assemble to brief me, so you had better come armed with lots of notebooks and lots of pencils. I consider this will be a preliminary meeting and that subsequent meetings will inevitably take place with other principals in the Agency.

is/ M. S. C

Marshall S. Carter
Lieutenant General, USA
Acting Director

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STANDARD FORM NO. 64

Office Memorandum

UNITED STATES GOVERNMENT

TO : Colonel White - DD/S

DATE: 9 June 1962

FROM : Acting Director

SUBJECT:

Red:

I might just as well say now that I am totally dissatisfied with the manner in which we have handled the ☐ cases from start to finish, and what appears to be a complete lack of Personnel policies designed to provide some modicum of protection for the individual. I will not be satisfied with anything except a comprehensive program which will result in benefits not less than those available in the Foreign Service, and if possible, approaching those available to the Military.

This will be a matter of the most urgent, Number One, priority insofar as I am concerned. If you don't have personnel people adequate to pick this ball up and run with it, go hire some.

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M. S. C.

The original this office memo handcarried in sealed envelope
EYES ONLY to Col. White per Gen. Carter's instruction. No
further distribution to be made.

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